Houma-Thibodaux Metropolitan Planning Organization

Unified Planning Work Program

SFY 2024/2025

Effective: July 1, 2024

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Prepared by:

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U.S. Department of Transportation Federal Highway Administration

Federal Transit Administration

DOTD LOUISIANA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT

SCPDC South Central Planning & Development Commission

TITLE VI NOTICE

The South Central Planning and Development Commission (SCPDC) does fully comply with Title VI of the Civil Rights Act of 1964 and related statutes, executive orders, and regulations in all programs and activities. SCPDC operates without regard to race, color, national origin, income, gender, age, religion and disability. Any person who believes him/herself or any specific class of persons, to be subjected to discrimination prohibited by Title VI may by him/herself or by representative file a written complaint to the Chief Executive Officer of SCPDC. A copy of the complaint/grievance procedure is on file with the CEO's office and is contained in its Title VI Policy Statement. In addition any person may also file a complaint/grievance with the appropriate federal entity funding the specific program. A list of contacts may be provided by the SCPDC and may also be found on its website in its Title VI Policy Statement.

SCPDC meetings are conducted in accessible locations and materials can be provided in accessible formats and in languages other than English as reasonable and appropriate. For accessibility or language accommodation, please contact SCPDC and indicate the meeting/material needed at 985-851-2900 (voice), 985-851-4472 (facsimile). If you wish to attend a SCPDC function and require special accommodations, please give SCPDC three working days notice in advance in order to obtain the special accommodation.

Table of Contents

TITLE VI NOTICE 2

Acronyms and Abbreviations 5

Introduction 11

Purpose and Programs 11

Performance Measures 12

Public Review/Title VI 14

Level of Planning Effort 14

Planning Priorities and Challenges 14

Challenges 17

Organization and Management 18

Participants 18

Agreements 18

Operational Procedures & Bylaws 18

Section 1: Transit Element (FTA) 24

Section 2: Highway Element (FHWA) 32

Appendix A 49

Performance Targets 49

Appendix B 51

Certifications and Assurances 51

Appendix C 53

Title VI Policy Statement 53

Appendix E 55

FY 2025 Meeting Dates 55

Acronyms and Abbreviations

Acronym	Full Name
ADA	Americans with Disabilities Act
AMPO	Association of Metropolitan Planning Organizations
APA	American Planning Association
CAA	Clean Air Act
CFR	Code of Federal Regulations
CHSTP	Coordinated Human Services Transportation Plan
CRP	Carbon Reduction Program
DOTD	Louisiana Department of Transportation and Development
EPA	Environmental Protection Agency
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
GPC	General Planning Consulting Services
HTMPO	Houma-Thibodaux Metropolitan Planning Organization
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
ITS	Intelligent Transportation System
JARC	Jobs Access Reverse Commute
LAGIS	Louisiana GIS Council
LHSC	Louisiana Highway Safety Commission
LPC	Louisiana Planning Council
LS	Louisiana Statute
MAP-21	Moving Ahead for Progress in the 21st Century Act
MOVES	Motor Vehicle Emissions Simulator
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
NAAQS	National Ambient Air Quality Standards
PC	Policy Committee
PDF	Portable Document Format
PEA	Planning Emphasis Area
PM	Particulate Matter
PPP	Public Participation Plan
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SCPDC	South Central Planning and Development Commission
SCRSC	South Central Regional Safety Coalition
SCRTSP	South Central Regional Transportation Safety Plan
SFY	State Fiscal Year
SHSP	Strategic Highway Safety Plan
SS4A	Safe Streets for All
STIP	Statewide Transportation Improvement Plan
TAC	Technical Advisory Committee
TBD	To Be Determined
TDM	Travel Demand Management
TEA-21	Transportation Equity Act for the 21st Century
TIP	Transportation Improvement Program
TPCG	Terrebonne Parish Consolidated Government
UPWP	Unified Planning Work Program

Record of Adoption

Object 1: Record of Adoption

Number	Approval Date	Description
1	06/18/24	UPWP draft recommended for adoption by Technical Advisory Committee
2	06/27/24	UPWP adopted by the Policy Committee

A Resolution to adopt the 2024-2025 Unified Planning Work (UPWP)for the Houma-Thibodaux Metropolitan Planning Organization's (HTMPO) planning area.

WHEREAS, the South Central Planning and Development Commission (SCPDC) is the designated Metropolitan Planning Organization (MPO) for the parishes of Assumption, Lafourche and Terrebonne; and

WHEREAS, the Metropolitan Planning Organization is charged with the overall responsibility of preparing the Unified Planning Work Program that serves to successfully coordinate and integrate transportation planning efforts with other comprehensive planning activities at both the state and local levels; and

WHEREAS, SCPDC, acting in its capacity as the designated Metropolitan Planning Organization, has given thorough review and consideration to the 2024-2025 Unified Planning Work Program; and

WHEREAS, the Technical Advisory Committees has fulfilled its obligations to review and make recommendations regarding the content of the 2024-2025 Unified Planning Work Program;

NOW THEREFORE BE IT RESOLVED that the Policy Committee, acting in its capacity as the designated decision-making body for the Metropolitan Planning Organization, does hereby approve and adopt the 2024-2025 Unified Planning Work Program for the Houma-Thibodaux Urbanized Area.

THIS RESOLUTION BEING VOTED ON AND ADOPTED this 27th day of June, 2024.

* * * * *

I hereby certify the above to be a true copy of the resolution adopted by the Houma-Thibodaux Metropolitan Planning Organization on the above date mentioned.

John Amedée
MPO Policy Committee Chairman

ATTEST:

Kevin Belanger
CEO, South Central Planning and Development Commission

Introduction

Purpose and Programs

The Unified Planning Work Program (UPWP) describes the coordinated transportation-planning program to be undertaken within the Houma-Thibodaux Urbanized Area. These planning activities are the joint responsibility of the Louisiana Department of Transportation and Development (DOTD) and the Houma-Thibodaux Urbanized Area Metropolitan Planning Organization (MPO), which is staffed by the South Central Planning and Development Commission (SCPDC).

Under Federal planning guidelines the MPO is required to submit a work program that highlights transportation planning projects into broadly categorized planning activities and that explains the funding for each activity for a fiscal year. This is done through a document called the UPWP. The funding is provided through the State of Louisiana (DOTD) from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). FHWA funds are provided at an 80/20 match ratio, with 80% of the total funds provided by Federal funds and 20% provided by Local. The FTA funds are provided at an 80/20 ratio with 80% being Federal and 20% being Local.

The financial support for these planning activities is provided by the FHWA, the FTA, the DOTD, the Terrebonne Parish Consolidated Government (TPCG), the Lafourche Parish Government, the City of Thibodaux, the Assumption Parish Police Jury, and the Village of Napoleonville. The development and implementation of the UPWP is required under federal law 23 CFR 450.334 (a) and 23 CFR 450.308 (c) for urbanized areas with populations greater than 50,000.

Administration

MPO staff will continue to closely monitor legislative activities. The federal transportation bill - *Infrastructure Investment and Jobs Act* - was signed by President Biden on November 11, 2021. Guidelines identified in the act will be implemented into the MPO's planning process.

The Houma-Thibodaux Urbanized Area MPO will continue to promote regional coordination by participating in local, regional and state organizations. These include the South Central Planning and Development Commission, Louisiana Planning Council, Louisiana Department of Transportation and Development, Federal Highways Administration, Federal Transit Administration, the Terrebonne Parish Consolidated Government, the Lafourche Parish Government, the City of Thibodaux, the Town of Lockport, the Assumption Parish Police Jury, the Village of Napoleonville, the American Planning Association, the Louisiana GIS Council, the Air Quality Coalition, the Regional Safety Coalition, and other agencies that discuss transportation issues.

Data

MPO staff will maintain the traffic count program. All traffic count data is made available on the SCPDC and MPO websites (direct link: http://www.htmpo.org/traffic-count-data/), allowing the viewer and staff to use updated technology that offers the ability to present the counts in an interactive format.

Transportation Improvement Program

MPO staff will continue to amend and develop the *Transportation Improvement Program* (TIP) for submission to the Louisiana Department of Transportation and the *Statewide Transportation Improvement Plan* (STIP). This document will be available in a PDF format on the MPO website. All amendments and administrative modifications to this document will be processed as necessary and posted to the website as well. The purpose of this guidance is to provide information on funding, project selection, eligible activities, and specific requirements.

Metropolitan Transportation Plan

The MPO adopted the *2045 Metropolitan Transportation Plan* (MTP) in May 2020. The plan will continue to be amended as needed. This document will be available in a PDF format on the MPO website. All amendments and administrative modifications to this document will be processed as necessary and posted to the website as well. The purpose of this guidance is to provide information on funding, project selection, eligible activities, and specific requirements.

An updated MTP is due in May 2025. As such, the MPO has begun work on the updated plan in the later half of the 2024 fiscal year and will continue this work

through the 2025 fiscal year.

Public Involvement

For FY 2025, public involvement efforts will focus on continuing to administer and develop the MPO website and email list, and to follow the *Public Participation Plan* in all planning efforts.

The MPO will use the latest *Public Participation Plan*, adopted in July 2021, to guide public participation in all its planning efforts in 2025. The program will provide opportunities for citizens to contribute ideas and voice opinions, early and often, during preparation of draft plans and programs. Of utmost importance to our *Public Participation Plan* is that it offers information, education and participation to the citizens affected by our planning efforts.

Because regional planning is enhanced by increased public involvement, a strong communication channel is necessary between the public and the decision-makers. Federal legislation underline the need for an increase in the public's ability to affect what decisions are being made in their community. By increasing the dialogue between the decision-makers and the public, better plans, which include the citizens as stakeholders, will be produced. The MPO looks to enhance the publics role as partners in transportation planning.

Systems Planning

FAST Act Compliance and Planning Factors

In 2021, the federal government enacted the *Infrastructure Investment and Jobs Act* legislation. The MPO will continue to monitor rulemaking of the latest bill while, in the meantime, ensuring compliance. The MPO will work cooperatively with FHWA, FTA and the DOTD to ensure all requirements of the these piece of legislation are being implemented and followed. As a whole, the FY 2024-2025 UPWP addresses all ten national planning factors; however, each task varies in the number of factors it addresses. Table 5 reflects the relationship between the tasks and the planning factors that are addressed.

The 2024-2025 UPWP addresses a number of interrelated transportation issues aimed at maintaining a continuing, cooperative, and comprehensive planning process in the MPO Planning Area. Of major emphasis is to provide states and local governments more flexibility in determining transportation solutions, whether transit or highways, and to provide enhanced planning and management system tools to guide them in the decision making process.

Factors Considered In The Planning Process

The MPO has the continued responsibility of preparing and maintaining the MTP, the TIP, and the UPWP. This year's work program represents a continuation of the strategic planning process described in the work program of previous years. The focus continues to be on maintaining, improving, and utilizing the information resources collected by the MPO in the day-to-day transportation decision-making process. The MPO shall annually certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and being conducted in accordance with applicable requirements described in 23 CFR 450.308 and 23 CFR 450 Part 334 (a). In addition, the UPWP will address the ten planning factors as identified in federal legislation that must be considered in the development of transportation plans and programs. These factors are outlined in **Object 2**.

Performance Measures

Federal legislation mandates that MPOs and state DOTs establish performance targets for each of the national goals listed in **Object 3**. The MPO has adopted targets in highway safety, pavement and bridge conditions, system performance, asset management, and transit asset management. Targets are listed in **Appendix B**.

Highway Safety

The MPO must establish targets regarding the number of fatalities and serious injuries, the rate of fatalities and serious injuries, and the number of non-motorized fatalities and serious injuries. These targets must be based on 5-year rolling averages for all public roads.

Pavement and Bridge Conditions

The MPO must establish performance targets for **Interstate and non-Interstate NHS** in regards to the percentage of the system in good condition and the percentage

of pavement in poor condition. These conditions are determined by considering the roughness, cracking, and rutting/faulting. Measures are to be aggregated by lane miles. MPOs are responsible for reporting on locally owned and maintained NHS roadways.

Similarly, the MPO must establish targets for **NHS bridge** conditions in regards to the percentage of the deck area in good condition, the percentage in fair condition, and the percentage in poor condition. MPOs must report on bridges on the NHS system not owned by the DOTD, but owned and maintained locally.

System Performance/Freight/CMAQ

MPOs must also establish targets relative to Interstate and non-Interstate travel time reliability. These targets must measure the percent of person-miles traveled on the Interstate and non-Interstate NHS that are considered reliable. In addition, targets must also be set based on the percentage of Interstate system mileage providing for reliable truck travel time. Areas in non-attainment must also set targets for on-road mobile source emissions.

The Houma-Thibodaux MPO does not have any Interstate mileage and is currently in attainment, thus will not need to set targets for freight and air quality.

Planning

The MPO, state, and the providers of public transportation shall jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data, the selection of performance targets, the reporting of performance targets, the reporting of performance to be used in tracking progress towards attainment of critical outcomes for the region, and the collection of data for the State asset management plans for the NHS.

This formal documentation should be approved by the MPO Policy Committee and shall be documented as parts of the metropolitan planning agreements or documented in some other means outside of the metropolitan planning agreements as determined cooperatively by the MPO, state, and providers of public transportation.

Asset Management

The State is required to develop a risk-based asset management plan for the NHS with the goal of improving or preserving the condition of the assets and the performance of the system. These plans are to be performance

Object 2: Ten National Planning Factors

1. Support the economic vitality of the United States, the States, and metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes throughout the State, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

driven and include strategies leading to a program of projects that would make progress towards achievement of the State's performance targets. At a minimum, plans should include a summary listing of the pavement and bridge assets, and their conditions, on the NHS; asset management objectives and measures; a performance gap identification; a life-cycle cost and risk management analysis; a financial plan; and investment strategies.

Transit Asset Management

Transit agencies are required also to develop asset management plans. These plans address rolling stock, or the percentage of revenue vehicles that exceed the useful life benchmark; equipment, or the percentage of non-revenue service vehicles that exceed the useful life benchmark; facilities, or the percentage of facilities that are rated less than 3.0 on the Transit Economic Requirement Model Scale; and infrastructure, or the percentage of track segments that have performance restrictions.

MPOs must establish targets specific to the MPO planning area for the same performance measures for all public transit providers in the MPO within 180 days of when the transit provider establishes its targets.

Public Transportation Safety

The National Public Transportation Safety Plan guides the national effort in managing the safety risks and safety hazards within our nation's public transportation systems. It establishes performance measures to improve the safety of public transportation systems that receive federal financial assistance. When the Public Transportation Agency Safety Plan Final Rule is complete, each transit agency or state DOT will have one year to establish and self-certify their Public Transportation Agency Plans. One of the required elements of that plan will be safety performance targets. The Public Transportation Agency Plan will need to be re-certified annually.

MPOs will have one year from the establishment of the transit agency safety targets to establish performance targets that address the performance measures or standards established under 23 CFR part 490 (where applicable),and 49 USC 5329(d) to use in tracking progress toward attainment of critical outcomes for the region of the metropolitan planning organization.

Public Review/Title VI

The UPWP draft was made available to the TAC on June 13, 2024 and to the Policy Committee on June 27, 2024. Draft documents of the UPWP were sent to area libraries and posted on the MPO website for review. The MPO agendas were distributed via email and posted on the MPO website for the public to review. Public comment was offered at the TAC and PC meetings, and via social media. Review copies were sent to the appropriate agencies and made available on the MPO website for easy public access and information. All comments received were addressed and revisions were made where appropriate. In general, all agency plans and programs comply with the public involvement provisions of Title VI which states:

> *"No persons in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."*

The final UPWP was complete with its public involvement process and approved by the Policy Committee on June 27, 2024.

Level of Planning Effort

The task projects outlined in this UPWP respond to Houma-Thibodaux Urbanized Area's need for transportation planning that provide continuing, cooperative and comprehensive planning services. The objectives of the various local government comprehensive plans are considered and incorporated into the overall transportation system. Work products will be produced not only by MPO staff but through consultant services as needed and support from the Parish (county), local governments, DOTD, FHWA, FTA and other agencies.

Planning Priorities and Challenges

Due to limited fiscal resources, it is important for the MPO to prioritize the region's transportation needs and develop funding strategies to achieving solutions to those needs. During the 2045 MTP development process, the following goals and objectives were established for the MPO.

Goal 1: Provide Reliable Transportation Options

- TO.1 Reduce roadway congestion and delay
- TO.2 Make more areas in the region walkable and bikeable
- TO.3 Expand and improve transit to meet the needs of the region
- TO.4 Support convenient and affordable access to surrounding airports and regions

Goal 2: Improve Safety, Security, and Resiliency

- SS.1 Coordinate with local and state Strategic Highway Safety Plan partners to reduce the number and rate of highway-related crashes, fatalities and serious injuries
- SS.2 Redesign corridors and areas with existing safety and security needs
- SS.3 Establish truck operational plans for downtown areas
- SS.4 Encourage the use of Intelligent Transportation Systems and other technology during disruptive incidents, including evacuation events

Goal 3: Maintain and Maximize our System

- MM.1 Maintain transportation infrastructure and assets in a good state of repair
- MM.2 Reduce demand for roadway expansion by using technology to efficiently and dynamically manage roadway capacity

Goal 4: Support Prosperity

- SP.1 Pursue transportation improvements that are consistent with local plans for growth and economic development
- SP.2 Support local businesses and industry by ensuring efficient movement of freight by truck, rail, and other modes
- SP.3 Address the unique needs of visitors to the region and the impacts of tourism
- SP.4 Promote context-sensitive transportation solutions that integrate land use and transportation planning and reflect community values

Goal 5: Protect Our Environment and Communities

- EC.1 Minimize or avoid adverse impacts from transportation improvements to the natural environment and the human environment (historic sites, recreational areas, environmental justice populations)
- EC.2 Encourage proven Green Infrastructure and other design approaches that effectively manage and mitigate stormwater runoff

Object 3: National Goals

1. Safety - To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.
2. Infrastructure condition - To maintain the highway infrastructure asset system in a state of good repair.
3. Congestion reduction - To achieve a significant reduction in congestion on the National Highway System.
4. System reliability - To improve the efficiency of the surface transportation system.
5. Freight movement and economic vitality - To improve the National Highway Freight Network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
6. Environmental sustainability - To enhance the performance of the transportation system while protecting and enhancing the natural environment.
7. Reduced project delivery delays - To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

VISION
What we want to be
VISION:
All members of our community will be provided safe and visually attractive access to the transportation network. A sustainable, resilient network will be designed to enable people to efficiently get from home to jobs as well as to commercial and recreational opportunities via multiple modes, including car, transit, bicycle, and foot, and to facilitate the movement of goods in support of those activities.
GOALS
What we need to do to achieve the vision
GOALS:
Provide Reliable Transportation Options
Improve Safety & Security
Maintain & Maximize Our System
Support Prosperity
Protect Our Environment & Communities
OBJECTIVES
Clarification of goals
STRATEGIES
How we accomplish the goals and objectives
THE PLAN
How we implement strategies

- EC.3 Work with local and state stakeholders to meet the growing needs of electric and alternative fuel vehicles
- EC.4 Increase the percentage of workers commuting by carpooling, transit, walking, and biking

Therefore, projects and planning tasks undertaken by the MPO should in some way be advancing these goals.

Challenges

A comprehensive listing of needs and challenges faced by the MPO are included in Technical Report 4 of the 2045 Metropolitan Transportation Plan. A summary of that document includes:

The MPO is geographically located in an area susceptible to flooding from storm event as well as seasonal backwater flooding from Atchafalaya river run off. As a coastal area, the regional faces challenges from loss of wetlands, coastal erosion, subsidence, and sea level rise.

Geography also leads to challenges for regional connectivity. The many various wetlands has resulted in a linear, as opposed to grid, development along the banks of the region's bayous and waterways. The region is divided also by the Gulf Intracoastal Waterway. Connectivity, therefore, is dependent upon a large number of bridges and movable bridges throughout the region. Many of these bridges are decades old and in need of repair. As of the writing of the 2025 MTP, 33 bridges in the planning area were considered to be in poor condition, 19 of which are located on the NHS.

Regional connectivity with outside communities continues to be a challenge. The Houma-Thibodaux metropolitan area remains the only urban area in the state with no Interstate connectivity. There is also very limited north-south connectivity in the region, with options limited to winding rural roads.

In highway safety, 5.18% of the regions crashes involved alcohol, yet 70% of crash fatalities involve alcohol. Thus, a focus on highway safety and strategies affecting behavioral change are a strategic priority for the region.

Based on available crash data, there are about 34 bicycle crashes per year in the planning area, with about 1 fatality a year. There are more pedestrian crashes per year (about 51) with about 6.5 pedestrian fatalities. These numbers have led to the MPA having one of the highest per-capita instances of pedestrian fatalities in the state, second to Monroe. According to Smart Growth America, the MPA has a "Pedestrian Danger Index" of 237, with a state average of 125 and a national average of 55.3.

Many individuals in the area do not have access to reliable transit options. Most of the urban area of Terrebonne and the City of Thibodaux are covered by fixed-route and para-transit service. The rural areas of Terrebonne and Assumption are covered by rural demand-response provided by the council on aging. However, in Lafourche Parish areas outside the City of Thibodaux have no transit service. The MPO continues to explore options for coordination among transit providers and look for options to supplement transit service through private providers and van-pool services.

Hurricane Ida

In addition to those challenges outlines in the 2045 MTP, the Houma-Thibodaux area experienced a cata-

strophic storm Hurricane Ida. The storm made landfall on August 29, 2021 at Port Fourchon, due south of the MPO planning area. From there the storm travelled up Bayou Lafourche totaling an estimated $18 billion of insured losses in Louisiana.

In the immediate aftermath of the storm, the region's transportation infrastructure was strained as access to fuel was limited, roadways were closed due to storm debris, and many bridges and roadways required emergency repairs. Long-term recovery efforts include a focus on housing and many residential units, including public housing facilities, took major damage.

In addition, public transit service remains strained. There was already a shortage of available drivers before the storm. This shortage has only increased as many individuals in the region deal with temporary housing and storm recovery efforts. This shortage is exascerbated by capacity restraints placed on buses due to the COVID-19 pandemic.

Organization and Management

Participants

MPO Staff: SCPDC serves as the professional, technical staff of the MPO. Staff facilitates meetings, makes recommendations to the Policy Committee and Technical Advisory Committee, prepares technical reports and planning documents, and gathers and analyzes data that assist the Policy Committee in the decision-making process. A summary of the support services SCPDC provides to the MPO is documented in **Object 4**.

Policy Committee (PC): The MPO Policy Committee is comprised of representatives of the local affected governments, the Louisiana Department of Transportation and Development, Federal Transit Administration, and the Federal Highway Administration. This Committee sis the decision making body that carries out Federal multimodal transportation planning and programming. Membership of this committee is governed by agreement between the affected local governments and the Governor of Louisiana, and is reviewed periodically to ensure adequate representation of all parties. Members consist of an 11 member voting and 1 non-voting body with representation as illustrated in **Object 5**.

Technical Advisory Committee (TAC): The MPO Technical Advisory Committee is comprised of local and state technical and professional personnel knowledgeable in the transportation field. This committee is responsible for providing guidance and recommendations to the Policy Committee on transportation plans, programs, and projects. Complete TAC membership is documented in **Object 5.**

Transit Technical Advisory Committee: Starting in 2021, the Regional Transit Committee which previously met on a quarterly basis to review transit coordination efforts was officially recognized by the Policy Committee at the Transit Technical Advisory Committee, or T-TAC. This committee advises the Policy Committee on all transit planning efforts. Membership includes the all local transit providers in Assumption, St. James, St. Mary, and Terrebonne parishes receiving fundings from the Federal Transit Administration for capital and/or operations in addition to representatives of the planning departments of Lafourche and Terrebonne parishes.

Agreements

Planning and funding assistance is provided by the FHWA, the FTA and DOTD. The SCPDC Board of Directors provides local matching funds. The MPO has executed agreements with state and local government agencies to promote a comprehensive, continuous, coordinated planning process. Contracts have been authorized by the MPO to provide services in support of MPO operations.

Operational Procedures & Bylaws

SCPDC was created by state legislation in 1978. This organization provides economic development planning services to the seven-parish area of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary, and Terrebonne Parishes and the municipal governments included in those five parishes. SCPDC was also designated by the Governor as the MPO for the Houma-Thibodaux urbanized area. As such, by-laws governing the MPO were adopted on June 15, 2000 and have been amended several times since.

Object 4: MPO Staff - Support Services for Administration of the Houma-Thibodaux MPO

Transportation Planning • Bike and Pedestrian Planning • Committee Coordination • Congestion Management • Feasibility Studies/Stage 0s • GIS/Mapping • Grant Applications • Metropolitan Transportation Plan • Public Involvement • Safety Planning • Traffic Counting • Traffic Modeling • Transportation Improvement Program • Web Design	**Transit Planning** • Committee Coordination • Coordinated Human Services Transportation Plan • GIS/Mapping • Metropolitan Transportation Plan • Public Involvement • Transportation Improvement Program • Web Design
Finance and Administration • Annual Reports • Contract Administration • Office Administration • Unified Planning Work Program • Web Design	**Office/Clerical Services** • Committee Coordination • File Management • Mailings • Database Management • Meeting Agendas and Minutes

Object 5: MPO Management Process (Committees and Staff)

Policy Committee

Voting Members

John Amedee	Chairman	Councilman	Terrebonne Parish
Kevin Clement	Vice Chairman	Mayor	City of Thibodaux
Archie Chaisson		President	Lafourche Parish
Brien Pledger		Councilman	Terrebonne Parish
Daniel Babin		Councilman	Terrebonne Parish
Jason Bergeron		President	Terrebonne Parish
Leroy Blanchard		President	Assumption Parish Police Jury
Ron Animashaun		Mayor	Village of Napoleonville
Scott Boyle		District 02 Administrator	LA DOTD
Steve Trosclair		Councilman	Terrebonne Parish
Terry Arabie		Councilman	Lafourche Parish

Non-Voting Member

Laura Phillips	FHWA

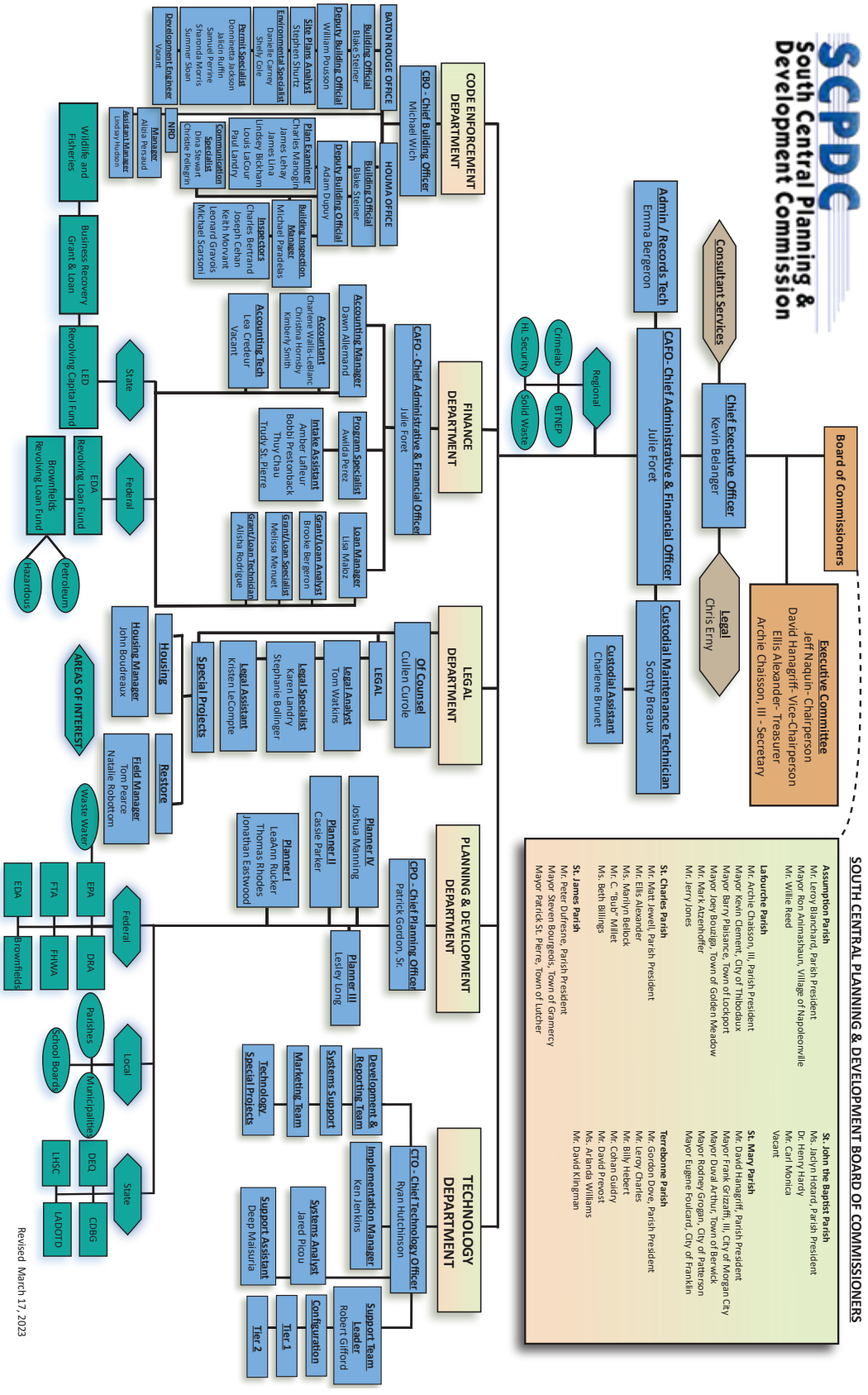
Technical Advisory Committee

- Parish Manager / Assumption Parish
- Public Works Director / Assumption Parish
- Grants Director / City of Thibodaux
- Public Works Director / City of Thibodaux
- Transportation Planner / FHWA
- District Operations Engineer (Houma) / DOTD
- Planning and Programing / DOTD
- Public Transportation Administrator / DOTD
- Traffic Engineer (Houma) / DOTD
- Chamber of Commerce / Lafourche Parish
- Grants Director / Lafourche Parish
- Planning Department / Lafourche Parish
- Project Manager / Lafourche Parish
- Public Works Director / Lafourche Parish
- Chamber of Commerce / Terrebonne Parish
- Economic Development Authority / Terrebonne Parish
- Engineering / Terrebonne Parish
- Planning and Zoning / Terrebonne Parish
- Public Transit / Terrebonne Parish
- Public Works / Terrebonne Parish
- Roads and Bridges / Terrebonne Parish
- Louisiana Motor Transport Association

SCPDC Planning/MPO Staff

Kevin Belanger	CEO	Lesley Long	Planner III	LeaAnn Rucker	Planner I
Julie Foret	CAO/CFO	Cassie Parker	Planner II	Thomas Rhodes	Planner I
Patrick Gordon, Sr.	CPO	Ebony Baily	Planner I	Desmond Hilaire	Plann. Specialist
Joshua Manning	Planner IV	Jonathan Eastwood	Planner I	Emma Bergeron	Records Tech

Object 6: SCPDC Organizational Chart



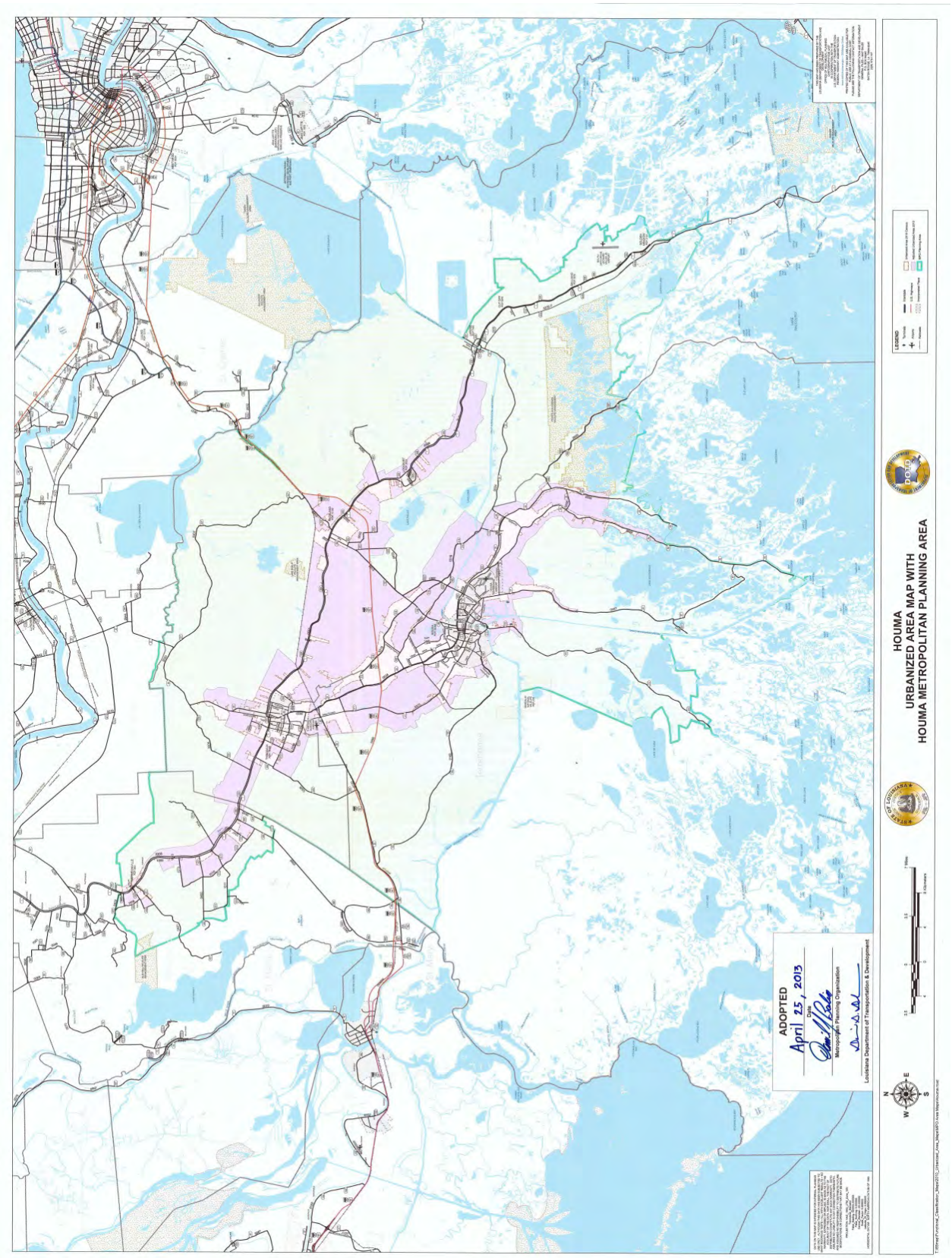
Object 7: Ten Planning Factors Cross-Referenced with UPWP Tasks

Task	Factor 1	Factor 2	Factor 3	Factor 4	Factor 5	Factor 6	Factor 7	Factor 8	Factor 9	Factor 10
FTA 1	•	•	•	•	•	•	•	•	•	•
FTA 2	•	•	•	•	•	•	•	•	•	•
FTA 3	•	•	•	•	•	•	•	•	•	•
FTA 4	•	•	•	•	•	•	•	•	•	•
FTA 5	•	•	•	•	•	•	•	•	•	•
FTA 6	•	•	•	•	•	•	•	•	•	
FTA 7	•	•	•	•	•	•	•	•	•	•
FHWA 1	•	•	•	•	•	•	•	•	•	•
FHWA 2	•	•	•	•	•	•	•	•	•	•
FHWA 3	•	•	•	•	•	•	•	•	•	•
FHWA 4	•	•	•	•	•	•	•	•	•	•
FHWA 5	•	•	•	•	•	•	•	•	•	•
FHWA 6	•	•	•	•	•	•	•	•	•	•
FHWA 7	•	•	•	•	•	•	•	•	•	•
FHWA 8		•		•	•	•				
FHWA 9		•		•	•	•	•			
FHWA 10	•			•	•					
FHWA 11		•					•			
FHWA 12	•	•		•	•	•			•	•
FHWA 13	•	•	•	•	•	•	•	•	•	•

Planning Factor Descriptions

Factor 1: Economic Development	Support the economic vitality of the metropolitan areas, especially by enabling global competitiveness, productivity, and efficiency
Factor 2: Safety	Increase the safety of the transportation system for motorized and non-motorized users
Factor 3: Security	Increase the security of the transportation system for motorized and non-motorized users
Factor 4: Accessibility/Mobility	Increase the accessibility and mobility of people and freight
Factor 5: Quality of Life	Protect/enhance the environment/quality of life/promote consistency between transportation improvement and growth
Factor 6: Connectivity	Enhance the integration and connectivity of the transportation system across and between modes for people and freight throughout the State
Factor 7: Operations	Promote efficient system management and operation
Factor 8: System Preservation	Emphasize the preservation of the existing transportation system
Factor 9: Resiliency and Reliability	Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation
Factor 10: Tourism	Enhance tourism and travel

Object 8: MPO Boundary Map



Section 1: Transit Element (FTA)

This section described the tasks to be completed in order to achieve the MPO's transit planning goals as defined in the *2045 Metropolitan Transportation Plan for the Houma-Thibodaux Region*. FTA tasks also comply with the nationally mandated planning factors as described in **Object 6.**

A summary of federal, state, and local expenditures on the identified FTA tasks are located in **Object 8**. The following pages document the purpose, methodology and work product of each task

Object 9: Summary of Federal Transit Administration Expenditures

Task	Description	FTA	Local Match	State	Total
1	Program Support & Administration	$66,853.36	$16,713.34		$83,566.70
2	General Development & Comp. Planning	$9,550.48	$2,387.62		$11,938.10
3	Long-Range (System & Project)	$4,775.24	$1,193.81		$5,969.05
4	Short-Range Project	$4,775.24	$1,193.81		$5,969.05
5	Transportation Improvement Plan (TIP)	$9,550.48	$2,387.62		$11,938.10
6	CHSTP	-	-	$15,000.00	$15,000.00
	Total	**$95,504.80**	**$23,876.20**	**$15,000.00**	**$134,381.00**

Good Earth Transit Planning Funds

Task	Description	CARES Act	FTA	Local	Total
7	Program Support Administration	$198,354	-	-	$198,394
	Total	$198,354	-	-	$198,354

* *FTA funds are provided at an 80/20 ratio with 80% being Federal and 20% being Local.*

FTA Task 1: Program Support and Administration (44.21.00)

FTA Task 1	Funding Sources:		
Task Title: Program Support and Administration		**FY 24-25**	**Total**
	FTA-PL	$66,853.36	$66,853.36
	DOTD	-	-
Responsible Agency: SCPDC	Local	$16,713.34	$16,713.34
	Total	$83,566.70	$83,566.70

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To provide efficient administration of the planning and work program with regards to operations of the public transportation systems within the MPO area. To provide a well trained staff to perform the services required of the MPO. Expansion of staff abilities through training seminars and workshops.

Previous Work

Prepared the UPWP, preparation and management of Coordinated Human Services Transportation Plan, preparation of monthly financial reports, requisitions, and progress reports; attendance at state and federally-sponsored workshops; coordination of the Technical Advisory and Policy Committee meetings; general administrative duties resulting in the orderly continuation of the transit planning process.

Methodology/Activities

- Direct program support and administration, including grant administration, fiscal management, personnel management, and audit requirements.
- Complying with FTA/LADOTD contract including assisting in the preparation of certifications and reports, including financial status reports and the triennial review process.
- Prepare the UPWP. Prepare and submit the Certifications and Assurances documentation to insure compliance with all Applicable Federal statutes, regulations, executive orders, and Federal requirements.
- Staff training and education. Staff attends various federal and state meetings and travels to related training opportunities, including but not limited to the Louisiana Public Transit Conference and the Rural Transit Conference.
- Agency Coordination with FTA, LADOTD, and local officials to discuss planning program and activities.
- Citizen paritipcation including coordinating and hosting public meetings related to public transportation
- Public outreach including meeting with civic organizations, non-profits, individuals, and anyone else that expresses interest in learning more about the process and specific projects
- Provide general local assistance to transit agencies and local governments
- Attendance at associated conferences. workshops, and training sessions hosted by the FTA, Louisiana Public Transit Association, or similar agencies.

Work Product

An administrative process to carry out the work program in a timely and efficient manner; a planning process, including UPWP, MTP and TIP, which meet the requirements of Section 134 (Title 23, U.S. Code) and Section 5303 (Title 49, U.S. Code).

FTA Task 2: General Development & Comprehensive Planning (44.22.00)

FTA Task 2	Funding Sources:		
Task Title: General Development & Comprehensive Planning		**FY 24-25**	**Total**
	FTA-PL	$9,550.48	$9,550.48
	DOTD	-	-
Party Performing Work: SCPDC	Local	$2,387.62	$2,387.62
	Total	$11,938.10	$11,938.10

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To develop regional policy and system planning for ontransportation functional areas. To develop and maintain related data collection and analysis systems, demographic analysis and non-transportation modeling, and forecasting activity.

Previous Work

This is a new task.

Methodology/Activities

- General policy research and development of policy statements and recommendations
- Developing GIS databases to support future decision-making with various transportation data including but not limited to sidewalk inventory, bus-stop inventory, and ridership information
- Development and/or maintenance of Transit Asset Management (TAM) plans
- Development and/or maintenance of transit plan as needed
- Development of an annual report with collected information

Work Product

- Rearch and white papers as needed
- Various GIS data sets
- Annual Report

FTA Task 3: Long-Range (Project Level & System Level) (44.23.00)

FTA Task 3	Funding Sources:		
Task Title: Long-Range (Project & System Level)		**FY 24-25**	**Total**
	FTA-PL	$4,775.24	$4,775.24
	DOTD	-	-
Party Performing Work: SCPDC	Local	$1,193.81	$1,193.81
	Total	$5,969.05	$5,969.05

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To provide for long range transportation system planning and analysis.

Previous Work

Listing and proper budgeting of capital projects in the TIP. Identified capital equipment and facilities required and identified alternatives.

Methodology/Activities

- Long range travel forecasting and modeling, including appropriate database development and maintenance
- System analysis
- Sketch planning
- System plan development, reappraisal, or revision
- Transportation System Management (TSM) activities
- Feasibility & location studies
- Preparation of related draft environmental impact studies

Work Product

- An up-to-date Metropolitan Transportation Plan that identifies necessary capital improvements
- Feasibility, location studies, and analysis documents or reports

FTA Task 4: Short-Range Project (44.24.00)

FTA Task 4	Funding Sources:		
Task Title: Short-Range Project		**FY 24-25**	**Total**
	FTA-PL	$4,775.24	$4,775.24
Party Performing Work: SCPDC	DOTD	-	-
	Local	$1,193.81	$1,193.81
	Total	$5,969.05	$5,969.05

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To respond to immediate needs in route development and changes to service.

Previous Work

Assisted with system and route performance monitoring. Provided recommendations to transit management.

Methodology/Activities

- Assist with system and route performance monitoring.
- GIS analyses of potential ridership in a designated area
- Provide recommendations to transit management in response to observed performance and/or requests for service alterations and expansion.

Work Product

Written reports detailing service recommendations.

FTA Task 5: Transportation Improvement Plan (44.25.00)

FTA Task 5	Funding Sources:		
Task Title: Transportation Improvement Plan		**FY 24-25**	**Total**
	FTA-PL	$9,550.48	$9,550.48
Party Performing Work: SCPDC	DOTD	-	-
	Local	$2,387.62	$2,387.62
	Total	$11,938.10	$11,938.10

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To ensure the obligation of federal funds and to continue the operation of the transit system. To provide project development for future implementation.

Previous Work

Continued transit element update of the TIP for operations and capital expenditures.

Methodology/Activities

- Develop transit elements of the TIP for approval by the Technical Advisory and Policy Committees.
- EcoInteractive Project Tracker SAAS for the development of an eTIP
- Provide administrative duties necessary to change the TIP when new or changing financial decisions are made at the local level.
- Coordinate with DOTD to facilitate subsequent updates to keep the STIP current and accurate.

Work Product

Implementation of the transit system operations without disruption. Compliance with applicable federal requirements for financial accountability.

FTA Task 6: Coordinated Human Services Transportation Plan

FTA Task 6	Funding Sources:		
Task Title: Coordinated Human Services Transportation Plan		**FY 24-25**	**Total**
	FTA-PL	-	-
	DOTD	$15,000	$15,000
Party Performing Work: SCPDC	Local	-	-
	Total	**$15,000**	**$15,000**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To identify the transportation needs of individuals with disabilities, older adults, and individuals with limited incomes, lays out strategies for meeting these needs, and prioritize services for funding and implementation

Previous Work

Developed the CHSTP, held quarterly meetings with human services agencies and transit providers, collected information on transportation services offered in the region, and provided input to FTA funding for certain funding sources.

Methodology/Activities

- Hold **quarterly meetings** with the human service agencies that provide or have clients that need transportation services in the region
- **Collect information** on the transportation system in the region.
- **Maintain and update the region's CHSTP**
- **Provide input** to the statewide selection process for 5310, 5311, 5316, and 5317 funding

Work Product

- A well maintained Coordinated Human Services Transportation Plan
- Four quarterly meetings

FTA Task 7: Program Support Administration (44.21.00)

FTA Task 7	Funding Sources:		
Task Title: Program Support Administration		**FY 24-25**	**Total**
	CARES Act	$198,354	$198,354
	FTA	-	-
Party Performing Work: Good Earth Transit	DOTD	-	-
	Local	-	-
	Total	$198,354	$198,354

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To provide efficient administration of the planning and work program with regards to operations of the Good Earth Transit system within the urbanized area. To provide a well trained staff to perform the services required for the public transit system. Enhance the expansion of staff abilities by attending trainings, seminars, and workshops.

Previous Work

Prepared the Program of Projects, preparation and management of public transit grants, preparation of monthly and quarterly milestone progress reports and financial allocations, National Transit Database, DBE and other reports, monitor expenses, plan procurements; attendance at state and federally-sponsored meetings and workshops; general administrative duties resulting in the orderly continuation of the public transit bus system.

Methodology/Activities

- **General program assistance.** Grant administration, fiscal management, personnel management, and audit requirements.
- **Comply with FTA/LADOTD contract.** Prepare certifications and reports, including financial status reports, program of projects and the triennial review process.
- **Prepare required documentation.** Prepare and submit the Certifications and Assurances documentation to insure compliance with all Applicable Federal statutes, regulations, executive orders, and Federal requirements.
- **Staff training and education.** Staff attends various federal and state meetings and travels to related training opportunities, including the Louisiana Public Transit Conference.
- **Attend Agency Coordination** with FTA, LADOTD, and local officials to discuss planning program and activities

Work Product

- An administrative process to carry out the work program in a timely and efficient manner and a planning process that includes the development of the Program of Project and other required Program Plans and documents.

Section 2: Highway Element (FHWA)

This section described the tasks to be completed in order to achieve the MPO's planning goals as defined in the *2045 Metropolitan Transportation Plan*. FHWA tasks also comply with the nationally mandated planning factors as described in **Object 6.**

A summary of federal, state, and local expenditures on the identified FHWA tasks are located in **Object 10**. The following pages document the purpose, methodology and work product of each task

Object 10: Summary of Federal Highway Administration Expenditures

	Description	FHWA PL (80%)	FHWA Other (Varies)	Local Match (20%)	FHWA HSIPPEN (100%)	Total
1	Public Outreach	$22,767.21	-	$5,691.80	-	**$28,459.02**
2	Document Preparation	$22,767.21	-	$5,691.80	-	**$28,459.02**
3	Data Compilation & Analysis	$38,529.13	-	$9,632.28	-	**$48,161.41**
4	Local Technical Assistance	$28,021.18	-	$7,005.30	-	**$35,026.48**
5	Regional Coordination	$40,280.45	-	$10,070.11	-	**$50,350.57**
6	Training	$40,280.45	-	$10,070.11	-	**$50,350.57**
7	Grant Administration	$157,619.16	-	$39,404.79	-	**$197,023.95**
8*	Complete Streets Planning	$14,398.00	-	-	-	**$14,398.00**
	Subtotal	**$364,662.80**	-	**$87,566.20**	-	$452,229.00

	Additional FHWA Program	Contract Amount	Previously Expended**	Remaining	FHWA	Match
9*	Safety Program	$155,000.00	$60,000.00	$95,000.00	**$95,000.00**	-
10*	TDM Program	$100,000.00	$20,000.00	$80,000.00	$80,000.00	-
11*	Local Road Safety Plans	$65,000.00	-	$65,000.00	$65,000.00	-
12	Reg. Bike & Ped. Safety Plan	$338,922.00	$275,855.00	$63,067.00	$56,760.30	**$6,306.70**
13	MTP 2050	$550,000.00	-	$550,000.00	$495,000.00	**$55,000.00**
	Subtotal	**$1,208,922.00**	**$355,855.00**	**$853,067.00**	**$791,760.30**	**$61,306.70**

	Total	FHWA/DOTD	Match
Tot FHWA Amounts for FY 25-26	**$1,305,296.00**	**$1,156,423.10**	**$148,872.90**

***Note on FHWA funding rates:** FHWA PL funds requires an 80/20 match between FHWA and the local governments. The STPFLEX funds for the Travel Demand Management Program and HSIPPEN for the Safety Program and Local Road Safety Plan use 100% federal funds. FHWA PL funds used for Complete Streets Planning are 100% federal.

**As of June 1, 2024

FHWA Task 1: Public Outreach

FHWA Task 1	Funding Sources:		
Task Title: Publuc Outreach		**FY 24-25**	**Total**
	FHWA-PL (80%)	$22,767.21	$22,767.21
	DOTD	-	-
Party Performing Work: SCPDC	Local (20%)	$5,691.80	$5,691.80
	Total	**$28,459.02**	**$28,459.02**

Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2024						2025					

Purpose

To allow the public opportunity to comment, review, and give input on the planning process. To collect ideas and identify transportation needs throughout the planning area. To ensure the MPO complies with the *Public Participation Plan*.

Previous Work

Quarterly public meetings related to MPO activities including four Policy Committee meetings and four Technical Advisory Committee meetings. Public review of planning documents, and amendments thereof, including the UPWP, the TIP, and the MTP, take place at each meeting. Community meetings and outside speaking engagements as requested. A functional website and social media accounts with up-to-date information. Provided both online and paper maps and other data to the public as requested. Attended the DOTD "Road Show" legislative public hearings.

Methodology/Activities

- Quarterly Policy Committee meetings and administrative support for those meetings
- Quarterly Technical Advisory Committee meetings and administrative support for those meetings
- Regular meetings with freight stakeholders as needed
- Public review process for the adoption and amendmenting of the UPWP, TIP, and MTP
- Presentations to local governments and elected officials as requested
- Presentations to community and industry groups as requested
- Community meetings as requested
- Maintaining an active web presence including website and social media
- Providing maps and other data to the public as requested
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task
- HTMPO website updates and merge with SCPDC website

Work Product

Quarterly public meetings related to MPO activities. Public review of planning documents and relevant amendments, including the UPWP, the TIP, and the MTP as needed. Community meetings and outside speaking engagements as requested. A functional website and social media accounts with up-to-date information. Providing maps and other data to the public as requested.

FHWA Task 2: Document Preparation

FHWA Task 2	Funding Sources:		
Task Title: Document Preparation		**FY 24-25**	**Total**
	FHWA-PL (80%)	$22,767.21	$22,767.21
	DOTD	-	-
Party Performing Work: SCPDC	Local (20%)	$5,691.80	$5,691.80
	Total	**$28,459.02**	**$28,459.02**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To ensure that quality, readable, visually attractive, and informative documentation is created on MPO planning activities.

Previous Work

Developed and/or amended the UPWP, TIP, PPP, and MTP as needed. Developed the Annual Report which also includes the ALOP as a component. Developed a carbon reduction project selection process. Selection of a consultant for MTP development. Entered into contract with EcoInteractive for development of an eTIP.

Methodology/Activities

- Topical research
- Data analysis associated with the completion of the document
- Writing, graphic design, and document layout
- Printing, binding, and the mailing or delivery of the document to stakeholders and area libraries
- Development and maintenance of the Unified Planning Work Program
- Maintenance of the Transportation Improvement Program
- Maintenance of the Public Participation Plan
- Maintenance of the Metropolitan Transportation Plan as needed, including any needed amendments relavtive to performance measures, targets, and reports.
- Development of the MPO's Annual Report and Annual Listing of Obligated Projects
- EcoInteractive Project Tracker SAAS for the development of an eTIP
- Other planning work as needed related to complete streets, active modes, freight, resilience, environment, or other.
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task
- Will update documents as needed to include new information on Carbon Reduction Strategies

Work Product

Task primarily results in a completed UPWP and Annual Report (which include the ALOP). This task also results in **various amendments as needed** to the UPWP, TIP, MTP, PPP. Other documents may be completed **as needed** including, but not limited to, documentation of bicycle and pedestrian, environmental, or freight related studies. Documentation may also be in the form of technical memorandums and reports.

FHWA Task 3: Data Collection, Management, and Analysis

FHWA Task 3	Funding Sources:		
Task Title: Data Compilation and Analysis		**FY 24-25**	**Total**
	FHWA-PL (80%)	$38,529.13	$38,529.13
	DOTD	-	-
Party Performing Work: SCPDC	Local (20%)	$9,632.28	$9,632.28
	Total	**$48,161.41**	**$48,161.41**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To collect, clean, and analyze various data that can be used to inform the transportation decision-making process.

Previous Work

Collection and analysis of relevant and useful transportation and land-use data including: year 2023 employment data cleaning and analysis, model runs for LA-24 couplet and LA 3185 at Main Project, reviewed and updated urban boundaries and functional classification of roadways, utalization of drone to collect aerial imagery, and traffic counting throught the region. Supported the development of the Regional Bicycle and Pedestrian Safety Plan by collecting and analyzing relevant transortation data. Reviewed data collection and analysis software from various vendors such as Viva, Rekor, Ecopia, and Data Axle. Responded to many data and information requests from the public. Assisted MPO governments with review of Census Boundary and Annexation Survey maps.

Methodology/Activities

- Data collection and cleaning
- Collection and analysis of traffic counts and turning movements
- Collection of roadway data and imagery using drone
- Collection or purchase and analysis of employment data
- Projection of population and socio-economic activity as needed
- Travel demand and land-use modeling as needed
- GIS analysis as needed
- Review of Census data, including urban boundaries and functional classification of roadways
- Collection and research of freight trends and movements as needed
- Collection of crash reports as needed
- Attendance at meetings pertaining to data sources as needed
- Collecting or review and analysis of data related to Transportation Performance Management (TPM) & Performance Based Planning and Programming (PBPP)
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task
- Collection and analysis of data sets relating to Carbon Reduction Strategies

Work Product

Up-to-date informational databases of relevant and useful transportation planning data sets.

FHWA Task 4: Local Technical Assistance

FHWA Task 4	Funding Sources:		
Task Title: Local Technical Assistance		**FY 24-25**	**Total**
	FHWA-PL (80%)	$28,021.18	$28,021.18
	DOTD	-	-
Party Performing Work: SCPDC	Local (20%)	$7,005.30	$7,005.30
	Total	**$35,026.48**	**$35,026.48**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To assist jurisdictions with project-level planning and implementation. To provide technical assistance to local jurisdictions in regards to basic data collection and analysis, recommendations for the proper use of traffic control devices on roadways and intersections, improving safety on area roadways by the provision of traffic engineering services, and to improve understanding and compliance with current traffic engineering principles.

Previous Work

Development of Stage 0 documentation for Lafourche Parish School Zone Improvements, Pedestrian Improvements on LA 1 at Audubon and along Bowie Road, Canal Boulevard Overlay, Tiger Drive Overlay, and various intersection improvements in Terrebonne Parish. Reviewed the completed LA 3040 Stage 0. Assisted the City of Thibodaux in coordinating with Duplantis Design Group, DOTD, and NSI on the LA 648 Intersection Improvement project. Various meetings and discussions on the North-South Corridor project. Site visit to LA 24 & LA 55 and Robinson Canal Bridge to review issues/concerns from public. Assisted Assumption Parish in developing applications for various Transportation Alternative Program projects. Developed and prepared an application for the PROTECT program. Researched RAISE grant. Researched and developed a traffic report for subdivision development. Attended a meeting concerning the Bowie Road sidewalk project. Drafting a project scope for LA 316 corridor study.

Methodology/Activities

- Preparation of reports as needed
- Data, GIS, and travel demand modeling analyses as needed
- Meeting with local government officials as needed
- Securing funding for and obtain federal and state permissions required to contract for traffic engineering services in order to respond to specific needs within the MPO on a case by case basis.
- Grant applications as needed
- Feasibility studies (Stage 0) as needed
- Developing project scopes as needed
- Attendance at specific project related meetings, kick-off meetings, environmental and other project stages as needed
- Participation on various transportation related committess as requested by local government partners
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

The work product includes the creation of written reports and analyses submitted to responsible government agencies upon request. Additionally, grant applications, feasibility studies, and project scopes are completed as needed. The team also attends project-specific meetings and participates in various transportation-related committees, as requested by local government partners.

FHWA Task 5: Regional Coordination

FHWA Task 5	Funding Sources:		
Task Title: Regional Coordination		**FY 24-25**	**Total**
	FHWA-PL (80%)	$40,280.45	$40,280.45
	DOTD	-	-
Party Performing Work: SCPDC	Local (20%)	$10,070.11	$10,070.11
	Total	**$50,350.57**	**$50,350.57**

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To coordinate with other regional, statewide, and, in some cases, nationwide planning and transportation-related professional associations, councils, and work groups. To keep the MPO apprised of ongoing trends and to coordinate across regions in order to better planning efforts.

Previous Work

Tasks in FY 2024 included participation with the Louisiana Planning Council, the Louisiana GIS council, the Association of Metropolitan Planning Oganizations, the regional safety coalition, and quarterly calls with DOTD and other state MPOs. Additionally held a discussion with the Cal Start Charge @ Work program; monitored agendas for parish and city council meetings; attended virtual Freight Advisory Committee meetings; met with the local DOTD district to discuss the implementation of the LA 3040 Stage 0; virtual meetings with DOTD to discuss Carbon Reduction Strategies; met with LITA Corps regardining potential infrastruction projects in the region; and attended virtual meetings for the State Transportation Plan update.

Methodology/Activities

- Participation with the Louisiana Planning Council,
- Participation with the American Planning Association
- Participation with the Association of Metropolitan Planning Organizations
- Participation with the regional safety coalition
- Participation with local air-quality work groups
- Participation with the Louisiana GIS Council
- Participation with regional GIS coordination efforts
- Participation with various freight stakeholder groups
- Participation with passenger rail stakeholder groups
- Participation with other related regional coordination efforts not mentioned
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

Involvement with regional and statewide professional associations, councils, and work groups including, but not limited to the LPC, LAGIS, the regional safety coalition, and other stakeholder groups or associations listed above in To keep the MPO apprised of ongoing trends and to coordinate across regions in order to better planning efforts. To keep the MPO apprised of ongoing trends and to coordinate across regions in order to better planning efforts in ordder to keep the MPO apprised of ongoing trends and to coordinate across regions in order to better planning efforts.

FHWA Task 6: Training

FHWA Task 6	Funding Sources:		
Task Title: Training		**FY 24-25**	**Total**
	FHWA-PL (80%)	$40,280.45	$40,280.45
Party Performing Work: SCPDC	DOTD	-	-
	Local (20%)	$10,070.11	$10,070.11
	Total	**$50,350.57**	**$50,350.57**

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To provide a well trained staff to perform the services required of the MPO. Expansion of staff abilities through training seminars and workshops.

Previous Work

Attendance at various training seminars and workshops including the MARAD Seminar, CARTS crash tool training, Safe Roads to Public Places webinar, distracted drivers webinar, latent-demand webinar, Louisiana APA conference, AMPO conference, USGS geospatial disaster workshop, UAS webinar. various GIS webinars, and state-required ethics and harassement trainings.

Methodology/Activities

- Attendance at FHWA, DOTD, and LPC conferences and workshops as offered and as staff available
- Attendance at LA GIS conference and workshops as offered and as staff available
- Attendance at Gulf Region ITS conference and workshops as offered and as staff available
- Attendance at conferences and workshops offered by the American Planning Association (APA and LA APA) as offered and as staff available
- Attendance at AMPO conferences and workshops as offered and as staff available
- Attendance at conferences and workshops offered by the Center for Planning Excellence as offered and as staff available
- Attendance at conferences and workshops hosted by the Louisiana Municipal Association and/or the Local Technical Assistance Program as offered and as staff available
- Attendance at other conferences and workshops with transportation components as offered and as staff available
- Participation in relevant webinars and online training courses as offered and as staff available
- Hosting various workshops as requested
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

Attendance at training seminars and workshops as offered and as staff available.

FHWA Task 7: Grant Administration

FHWA Task 7	Funding Sources:		
Task Title: Grant Administration		**FY 24-25**	**Total**
	FHWA-PL (80%)	$157,619.16	$157,619.16
Party Performing Work: SCPDC	DOTD	-	-
	Local (20%)	$39,404.79	$39,404.79
	Total	**$197,023.95**	**$197,023.95**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To provide efficient administration of the planning and work program.

Previous Work

Previous work includes preparation of administrative tasks related to billing and grant management, time record maintenance, staff time used for research and placing purchases, development of internal weekly status reports and external progress reporting, departmental staff meetings, and other MPO business or activities not covered by other tasks. Other tasks include selection of and providing administrative oversight to the regional Bicycle and Pedestrian Safety Plan consultant, selection of a consultant to develop the SS4A safety action plan, routing of contracts, and general IT support.

Methodology/Activities

- Administrative tasks related to billing and grant management
- Purchasing, including gathering quotes
- Compliance, audits, and reviews
- Public records request
- Time record maintenance
- Development of both internal and external status and progress reports
- Management of MPO business and activities
- General IT support
- Staff meetings
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

An efficient and certified planning program that meets the requirements of all federal, state, and local planning regulations.

FHWA Task 8: Complete Streets Planning

FHWA Task 8	Funding Sources:		
Task Title: Complete Streets Planning		**FY 24-25**	**Total**
	FHWA-PL (100%)	$14,398.00	$14,398.00
Party Performing Work: SCPDC	DOTD	-	-
	Local	-	-
	Total	**$14,398.00**	**$14,398.00**

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To design a comprehensive Complete Streets program within the Houma Metropolitan Planning Organization that ensures safe, efficient, and equitable transportation for all users. This task aims to establish a robust framework for integrating multimodal transportation options that cater to the diverse needs of the community, promoting sustainable and accessible urban development. By aligning with Complete Streets principles, we strive to enhance public health, economic vitality, and environmental stewardship while ensuring adherence to all pertinent planning standards and regulations.

Previous Work

This is a new task.

Methodology/Activities

- Regional Bicycle and Pedestrian Safety Plan Implementation and Coordination for eligible projects
- Technical Assitance on TAP & SRTPP and eligible LRSP grant applications
- Research local bike/ped laws & draft model legislation/ordinances for local adoption
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

An efficient and certified planning program that meets the requirements of all federal, state, and local planning regulations. Included are a development of local complete street prioritization plan using information from the Regional Bicycle and Pedestrian Safety Plan, drafts of model complete street policies for local governments, and the adoption of a complete street policy by the MPO.

FHWA Task 9: Safety Program

FHWA Task 9	Funding Sources:		
Task Title: Safety Program		**FY 24-25**	**Total**
	FHWA-PL	-	-
Party Performing Work: SCPDC	FHWA-HSIPPEN (100%)	$155,000	$155,000
	Local	-	-
	Total	**$155,000**	**$155,000**

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To develop and maintain a transportation safety plan that integrates the 4E's (education, enforcement, engineering and emergency medical services) to address behavioral and infrastructure safety issues.

Previous Work

The South Central Safe Community Partnership, since renamed the South Central Regional Safety Coalition, was established in October 1999 through the Louisiana Highway Safety Commission's Safe Communities Program. Since then, this program has been maintained to establish a yearly action plan designed to address the highway safety needs of the urbanized and rural areas.

Methodology/Activities

- Data Program
- GIS analysis
- Team-building
- Marketing
- Education
- Attendance at all safety-related meetings
- Safety assessment program
- Partner or participate in safe routes to public places, transportation enhancements, the local road safety program, the implementation of the Louisiana's complete streets policy, recreational trails and other bicycle/pedestrian programs
- General account reporting and clerical
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

- Implementation of the *South Central Regional Transportation Safety Plan*
- Increasing coalition membership, expanding advocacy-marketing-education efforts, and implementing statewide safety initiatives

FHWA Task 10: Travel Demand Management Program

FHWA Task 10	Funding Sources:		
Task Title: Travel Demand Management Program		**FY 24-25**	**Total**
	FHWA-STPFLEX (100%)	$100,000	$100,000
Party Performing Work: SCPDC and Consultant	DOTD	-	-
	Local	-	-
	Total	**$100,000**	**$100,000**

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Work Task Schedule	2024						2025					

Purpose

To research, develop, and coordinate a Travel Demand Management program for the urbanized area.

Previous Work

Due to staff turnover and a shifting of duties, very little work was done on this project during FY 2024. SCPDC has, in consultation with DOTD, determined to hire a consultant for the remaining items. Most of the FY 2024 work, therefore, centered on preparing for and releasing an RFP and selecting a consultant.

Methodology/Activities

- Development of a Travel Demand Management committee or subcommittee
- Conduct general research on TDM information and best practices
- Development of marketing materials
- Employer outreach
- Project identification
- Project implementation and implementation assistance
- Reporting and documentation
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

- Continued research and outreach to potential vanpool partners.

FHWA Task 11: Local Road Safety Plans

FHWA Task 11	Funding Sources:		
Task Title: Local Road Safety Plans		**FY 24-25**	**Total**
	FHWA-PL	-	-
Party Performing Work: SCPDC	FHWA-HSIPPEN (100%)	$65,000	$65,000
	Local	-	-
	Total	**$65,000**	**$65,000**

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To help identify and prioritize safety improvements on local roads. These plans will coordinate with the Houma-Thibodaux MPO's *Metropolitan Transportation Plan*, the region's *Regional Highway Safety Plan*, and various local plans, including the parish comprehensive master plan. The Local Road Safety Plans build on DOTD's and LRSP's parish profile by including multi-disciplinary stakeholder outreach and coordination, developing a system of data-driven project prioritization, identifying potential funding sources, and assisting the parishes with ongoing project application submittals.

Previous Work

In previous years the MPO has worked with Lafourche and Terrebonne Parish to identify the top roadways with a high potential for safety improvements. Staff has also conducted a series of road safety assessments with Terrebonne Parish.

Methodology/Activities

- Task 1: Project Identification
- Task 2: Site Visits and Road Safety Assessments
- Task 3: Identify Preferred Safety Countermeasures
- Task 4: Develop Method of Prioritization
- Task 5: Identify funding sources
- Task 6: Development of Staged Implementation Plan
- Task 7: Create an Evaluation Methodology
- Task 8: Project Administration
- Task 9: Travel and Supplies
- Task 10: Report Documents

Work Product

- Following review and approval of the draft submission, SCPDC will provide the I/O subcommittee with copies of the Final Report, documenting the information and analysis described in the various tasks above.

FHWA Task 12: Regional Bicycle and Pedestrian Safety Plan

FHWA Task 12	Funding Sources:		
Task Title: Regional Bicycle and Pedestrian Safety Plan **Party Performing Work:** SCPDC - project administration Alliance Transportation Group - all other tasks		**FY 24-25**	**Total**
	FHWA-PL	$25,226.80	$135,568.80
	FHWA-HSIPPEN	$31,533.50	$169,461.00
	Local	$6,306.70	$33,892.20
	Total	**$63,067.00**	**$338,922.00**

Work Task Schedule	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	2024						2025					

Purpose

To develop an up-to-date regional plan for "active transportation" inclusive of bicycling, walking, and all other relevant forms of non-motorized transportation. This plan will focus on safety-countermeasures.

Previous Work

Alliance Transportation Group has been retained by SCPDC for the purpose of completing work on the Bicycle and Pedestrian Safety Plan. In FY 2024, activities involved setting up an administrative process for project management, data collection and plan review, various GIS development of level of demand and recommended projects, identification of funding sources and estimate of probable costs, and the development of a draft plan.

Methodology/Activities

- Development of draft report
- Addressing any public or stakeholder comments
- Presentation of draft and final report to MPO Policy Committee
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

Completed Regional Bicycle and Pedestrian Safety Plan

FHWA Task 13: Metropolitan Transportation Plan

FHWA Task 14

Task Title:
Metropolitan Transportation Plan

Party Performing Work:
SCPDC and consultant (TBD)

Funding Sources:

	FY 24-25	Total
FHWA-STP<200K	$110,000	$220,000
FHWA-SPR	$110,000	$220,000
DOTD-match	$27,500	$55,000
Local-match	$27,500	$55,000
Total	**$275,000**	**$550,000**

Work Task Schedule

Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2024						2025					

Purpose

To provide update to the Metropolitan Transportation Plan, last adopted May 2020, to ensure that it meets the needs of the community, available funding, and federal regulations.

Methodology/Activities

- Establish goals, objectives and criteria
- Meetings and visioning proecess for the region
- Review current land-use planning efforts
- Update street and highway networks to 2022 base year
- Update TAC demographic date to 2022 base year
- Extend TAZ data forecast years to 2030, 2040 and 2050
- Recalibrate and revalidate model with updated network, data, and ADT using current trip rates and equations
- Develop E+C network, travel forecasts, and identify deficiencies
- Test existing plan projects and develop alternative projects
- Safety Element
- Transit Element
- Bicycle and Pedestrian Element
- Freight Element
- Highway Security Element
- Develop staged improvement plan
- Assessment of environmental impacts
- Development of a report documenting Transportation Performance Management (TPM) & Performance Based Planning and Programming (PBPP)
- Plan preparation and printing
- Project administration and coordination
- Travel, lodging, and meals associated with this task
- Applicable equipment and software associated with this task

Work Product

Develop a federally compliant Metropolitan Transportation Plan with a sufficient horizon and up-to-date assumptions, which will allow for the most efficient and effective transportation system achievable including a report on Transportation Performance Management (TPM) & Performance Based Planning and Programming (PBPP).

Appendix A

Performance Targets

Safety Performance Targets

The HTMPO support the targets set by DOTD for safety. In the Houma-Thibodaux region these targets are as follows:

- 1% annual reduction in fatalities from a 2022 baseline of 37 to a target of 36 in 2024.
- 1% annual reduction in serious injuries from a 2022 baseline of 35 to a target of 35 in 2024.
- 1% annual reduction in fatality rate from a 2022 baseline of 2.051 to a target of 2.011 in 2024.
- 1% annual reduction in serious injury rate from a 2022 baseline of 1.919 to a target of 1.881 in 2024.
- 1% annual reduction in non-motorized fatalities and serious injuries from a 2022 baseline of 13 to a target of 13 in 2024

Asset Management Plan Pavement Targets

The HTMPO supports the targets set by DOTD for non-interstate NHS. The targets are as follows:

- 2-Year Targets: 20% of the NHS in Good condition, 20% in Poor condition
- 4-Year Targets: 20% of the NHS in Good condition, 20% in Poor condition

Asset Management Plan Bridge Targets

The HTMPO supports the targets set by DOTD for non-interstate NHS. The targets are as follows:

- 2-Year Targets: 35% of the NHS (including local bridges) in Good condition, 9.9% in Poor condition
- 4-Year Targets: 30% of the NHS (including local bridges) in Good condition, 9.9% in Poor condition

Truck Travel-Time Reliability Index and Level of Travel-Time Reliability Targets

The HTMPO supports the targets and index methodology set by DOTD for non-interstate NHS.

Transit Asset Management Plans

The HTMPO supports the targets and index methodology set by Good Earth Transit in its Asset Management Plan.

- Achieve 100% reliability of equipment and facilities

Appendix B

Certifications and Assurances

Appendix C

Title VI Policy Statement

Appendix E

FY 2025 Meeting Dates

Meeting dates are posted to the South Central Planning & Development Commission website: www.scpdc.org.

Policy Committee

- July 25, 2024
- October 24, 2024
- January 23, 2025
- April 24, 2025

Technical Advisory Committee

- September 19, 2024
- December 12, 2024
- March 13, 2025
- June 12, 2025

Transit Technical Advisory Committee (Regional Transit Committee)

- August 21, 2024
- November 20, 2024
- February 19, 2025
- May 21, 2025